

GVA Minutes

1. Call to Order (Chair)	In Attendance	Apologies		
1400 start.	CP, SP, TG, TB, JB, MF, CW, TM, CM, JD,	RC	Welcoming KP to committee as junior representative- to do safeguarding course.	
2. Approval of Previous Minutes (Chair)	Discussion Points	Notes	Actions	Who
		16/08/2025- true and accurate		All
3. Club Development(Chair)	Discussion Points	Notes	Actions	Who
	Development on indoor venue	Cp arranged meeting with local village hall, contacted Woolpit but unfortunately its not big enough. RHS idea from TG. TB & JB contacted a charity from Stowupland. CM emailed from Finborough, still no answer. CW to enquire.	To investigate further	CM/CP
	On Target	TG & MF- club at stage 1 almost, 4 different categories, picking 1 specialism has to get to stage 1, performance was	Where are we TB to action this and contact the person	TB/TG/MF

		chosen, badges scheme and what not, tweaks and upgrades. Which specialism we want to focus on as a club and work up the levels. How can the club move forward and develop which is what the stages are. Ground work been done to get signed off but unsure of person to contact. TB, MF & TG to have meet up and familiarise TB.		
4. Membership/ Committee (TB/SP)	Discussion Points	Notes	Actions	Who
	Committee dates and how often.	All dates are good. At club start at 1400. Travel may change to virtual. 86 members, no member ship cards are being done, 5 people from October beginner's course	Agree dates- beginning of Jan(04/01, Mar(01/03, May(03/05, July(05/07. Middle of August (16/08/2026 -for pre agm (20/09/2026	SP JB

		Progression of juniors, how do we nurture them to get better, maybe look at coaching mentors. Succession planning- assistant secretary- not required. Membership Secretary newly appointed Other roles need looking at being filled. Email sent out for roles to be filled.	TB to action this.	
5. Welfare/ Safeguarding Data Protection (TG & JB)	Discussion Points ICE contacts	- On peoples phones, maybe on lock screen, poster in club house. - TG states no issues, smoking and vaping noticed, but has been addressed. - Audit has been done, NSPCC, doing everything we should be doing, policies are online for everyone to see. Coaches to do safeguarding training. Videos on sport 80. - Volunteers to aid in training to at least do free safeguarding course.	Actions TB to add link into the newsletter.	Who TG/JB

		• Colourful language to be withheld especially from committee members. Knock it on the head from members.		
	▪ Range Rules	• Updated, notified to members, going to be added to the website. • No extra attendees allowed to shoot unless AGB or affiliated with something else to be reiterated members. • Look at adding in on last coaching day.	▪ To be updated and added to website	TB
6. Range / Bow Equipment (CW/JD/MF)	Discussion Points	Notes	Actions	Who
	• Range Development	• CW met with Dan about various things and hopefully will get prices. Extending main range, paper target faces. Getting ideas from club members, asking what they want. Rain covers, hard standing for training range. Poll to club members? • What do we want with regards to funding. Plan	• What to change / improvements does the club want / fund Over next 2 years Shed and posts be to stained. Hard standing quote for training range, safety lines on main range. Boss range	CW/JD/MF/CM

	- Winter plan - Cones	together to go out the club members, meeting at CM's to be scheduled. - Arrows need inventory, labelling them. Purchase better arrow storage. - Inventory to be done, sights to be removed, take out higher poundage 20lb above bows to keep lower poundage available for beginners. - Agreed to get them, will be researched by equipment team, qty 15. CW to look into and send out on committee group	flags- tubing to be used to hold flags. Boss material needs to be purchased. 2 boss worth TB to action this. - Anything planned Remove target faces during winter season TB to add into newsletter - For use as arrow stands	CW/JD/MF/CM SP/CP
7. Training/Coach Co-ordinator (CP)	Discussion Points	Notes	Actions	Who
	- Dates For 2026 - Development of club members	- Dates are live and being booked, phase in MF & CW, CP to send dates to coaches. - CR has made up coaching sessions for winter, more	- Now live, poster needed, added to website and emailed out. - How is this going to be done	CP TB

		structure to be added, move to training range • Plugging county coaching workshops- TB added to newsletter • CM added about classroom sessions on mechanics of archery- can be held at his place, CM to suggest dates.		
8. Tournament Officer (Vacant)	Discussion Points	Notes	Actions	Who
9. Records Officer (JB)	Discussion Points	Notes	Actions	Who
	▪ Summer records • Club management software	• JB & TB still yet to complete, will be added onto new system. • £25 a year, £75 for 3 years, used for equipment with regards to insurance. Used for records, coaches & inventory. Data protection issues were bought up. Want to make sure it's secure? TG to be given access for data protection. Votes- all agreed- 3 years.	▪ To be posted, end of season update ▪ Golden records to be used to manage club records- adult & junior usage? CP issued out data consent form for golden records.	JB CP

10. Finances (RC/TM)	Discussion Points	Notes	Actions	Who
	Payment Dates	£13000 in bank Nothing needed. TB, TM & RC to have a meeting. TB to revisit budget amounts	Need preferred date	RC
11. Events (Vacant)	Discussion Points	Notes	Actions	Who
	- Field shoot 2026 - Summer fun shoots - Soup shoot	No to hosting one- SP to email those who enquired. - Mid summer clout, multi type comp, summer solstice shoot in June beginning of summer and end of summer. Bbq shoot. Something in August. TB to action dates. - February time- keep it closed at closed shoot. - Extending carpark- possible lights put in- can we run some down to the shed.	- Are we doing one - Can we do any, ideas & when? - Open tournament or not, who organises this and when.	TB CR/steve CR
12. Communications	Discussion Points	Notes	Actions	Who
	WhatsApp group	Leave as is, harmless banter, can be monitored, TB to revise the scope	Harmless banter or inappropriate chatter?	TB
13. AOB	Discussion Points	Notes	Actions	Who

	• Members who wish to sell old kit • Plus, donated equipment • Role handovers	• Dedicated WhatsApp group for kit sale- do a poll for members- TB to add into newsletter about using WhatsApp group for selling. • See what we've got and then decide. • Populate records- for CP • Hand over for SP • Voucher for charity prize for rotary club- 5-6 can be available a year- fit in with the first day of beginners course. 12 month expiry date. • 3 complete set of keys & 1 extra for big cupboard. Want to get another full set. 4 full sets.	• How and when • Sell / Use for club • Secretary and Records	TB TB and JB
Meeting closed at 1605. Next meeting 4th January 2026 Merry Christmas everyone 🎅🌲🎁				