



Meeting Notes 17th March 2024

1. Call to order and Apologies (NB)
Apologies SL,RC,TM,CM,AG,DL.
In attendance NB,TB,JB,CR,TG,CW,IB.
2. Approval of minutes from last meeting 21/1/2024
3. Membership / Committee (TB)
SL has kindly agreed to take on the role of Club Tournament Officer
Club Membership is 75.
Five others have said they intend to renew.
Two from October Beginners Course intend to join in April.
That would give the club a membership of 82.

TB thanked all for participating in the Sunday rota which was working well with cover stretching out past June.

4. Safeguarding / Data Protection (TG)
Risk Assessment Update – TG talked us through the document prepared with IB and CW.
And explained once the committee are happy with structure an assessment of the impact of the mitigating actions will be added.
The meeting agreed that the club needed to be a little more formal on its use of a Range Captain to manage shooting. It was agreed that:-

If six or more archers are shooting at any one time on the “Main Range” a dedicated non shooting Range Captain must be agreed to control shooting. Archers should take it in turns to cover this role for 20-30 minutes at a time. They will position themselves on the shooting line where they have best view of the range.

- They can be standing or seated.
- They must wear a club tabard.
- They must use a whistle.
- They should not be distracted – eg mobile, other archers or spectators.

Do we need to state who can be a range captain? Experienced adult archer??

The committee was invited to provide any other input to the draft document to TG. **Action All** to provide comments on risk assessment in two weeks.

First Aid Course still planned but delayed due to needing a replacement tutor who is booked up into April.

Safeguarding Course – need to recheck objective and who we are asking to do the this. Maybe a suitable free online AGB course might cover our needs. **Action TB** to investigate.

A Code of Conduct and an Etiquette Guide had been drafted but will be updated following initial input then circulated for wider committee comment. **Action TB** to arrange.

Action All to comment on revised draft documents.



5. Range (CW)

CW outlined his proposals for marking distances (yards and meters) on the main range, the summer layout for main and long ranges as well as what was proposed for backstop netting.

Nursery range to be marked out at 10 & 20 yards lines. Use Damage targets as fixed targets as moving them disturbed the block which then fall out. Will also use roof to seal the shed.

Opening Hours – 9pm proposed mid-summer – **Action TB** to check with SGC on what's proposed. We also agreed that archery stops 30 minutes before SGC closure.

6. Training Equipment (IB)

IB had now completed the checks on the club bows, we have 76 available.

We also have 15 sights available.

Also, the St Edmunds arrows had been checked, repaired, and labelled. They are held in a storage box with tubes whilst GVA arrows are stored in individual tubes. Would be good to have a consistent approach. **Action CR** to look at next Sunday on the Taster Session to give a view on what is easier to work with.

7. Training (CR)

Coaching Update – Regular Coaching Clinics are taking place with 4-6 participants each time.

Training Update – Had to postpone the March Tasters due to rain. All tasters and beginners are booking up with several events now fully booked.

Beginners Course	Booked	Available
April	12	0
June	12	0
Aug	9	3
Oct	1	11

Taster Session	Booked	Available
March	10	2
May	12	0
July	4	8
Sep	0	12

ECAA will be holding Summer Coaching Clinics – at different club locations over Suffolk and Essex. We have agreed to host the one on the 25th May. Other dates and locations will be published soon and added to the club calendar.

8. Club Programme / Activities (SL – via report)

Weekly Club Sundays – are going well with a lot of participation in 300 and indoor rounds. SL intends to develop the outdoor season, so it covers 252, outdoor rounds and Field/3D. There will also be one clout shoot a month (May-September).

April

- Long and short
- 7 metrics
- 14 St George group
- 21 Come and try Field at KFB
- 28 Warwick





May		
5	Long and short metrics	
12	National rounds	
Sat 18		Clout
19	Mixed Field	
26	Warwick	
June		
2	Long and short metrics	
9	Westerns	
Sat 15		Clout
16	Mixed Field	
23	Warwick	
30	No Target day as Open competition	
July		
7	Long and short metrics	
Sat 13		Clout
14	National rounds	
21	Mixed Field	
28	Warwick	
Aug		
4	Long and short metrics	beg
Sat 10		Clout
11	National rounds	
18	Mixed Field	
25	Warwick	
Sept		
1	Long and short metrics	
Sat 7		Clout
8	Westerns	
15	Club Competition Day	SMII
22	Mixed Field	
29	Long and short metrics	
Oct		
6	National rounds	beg
13	Mixed Field	
20	Long and short metrics	
27	Warwick	

Kings Forest Bowmen – 21st April – opportunity to shoot field locally for £10, reasonable interest so far.

Field Archery – Haughley Park – 30th June – Since opening up the booking we now have 41 participants booked and paid. Which is 85% of our initial capacity but can be expanded by a



further 8 places. 15 different clubs represented and 6 different bowstyles. Our regional development officer (RDO) Harry Neville wants to include an article in AGB Ezine. All great publicity for the event and our club.

Some concern expressed about getting sufficient volunteers to support the event.

9. Finances (RC/TM)

Merlin Archery - The meeting agreed that whilst the club has a long-standing relationship with Clickers and a 10% club discount this is not an exclusive arrangement. Merlin have approached us and offered a range of discounts to us as a Club with the discount depending on product line but up to 25% in some cases. They also offer items Clickers don't at present. Meeting agreed we will use both to ensure best outcome for the club.

Possible Budget Allocation - The meeting reviewed the suggested budget for the club. Showing current incomes against possible budget allocations for Head Coach, Training Equipment Officer, Range Equipment Officer, Tournament Officer and Records Officer (Badges). The proposed allocation would allow the club to better manage its finances whilst still having funds left- based on an annual turnover of £11,880. It was also noted that the club has deposits of over £13,000 in its bank accounts, so is in a very strong financial position.

10. Events (Event Officer TBA)

Start Archery – Saturday 11th May – after some debate on the merits of supporting this event (which the club had done for the last 3 years). It was felt with no event officer and no one able to commit to run this event at this meeting, the club would not run this event this year. Our ongoing training commitments and events for local schools and villages showed the clubs continuing commitment to promote and support archer in the community.

Stowupland High School – Tuesday 9th July – The meeting agreed run this event at our range for £10 per student for 2 hours or so.

Stonham Parva – Fete Saturday 31st August – The meeting agreed to support this event (subject to sufficient volunteers). It would charge a fee £3-£5 per go (20-30 mins or X ends) and split proceeds with village 50/50. **Action TB** to confirm to village we can support.

11. Communications (DL/ TB)

Replacement Club website being finalised for review in a week or two.

12. AOB

The Mower donated from St Edmunds has been sold and proceeds added to club bank account (ringfenced with other StE monies). Sold for £1,400 although a new battery had to be purchased circa £100. Thanks go to CW making this happen.

Easter Fun Shoot – 31st March. 10 prizes required Action NB. Action JB Cakes. Action TB to communicate via WhatsApp.

Meeting closed 3:45pm

Next Meeting 26th May 2024