

GVA Committee Meeting Action Log

Date	Topic	Owner	Action	Due Date	Status
Aug-23	AOB	RC	The meeting agreed to the purchase of a Hatton Cup trophy of up to £200. To be awarded annually for the most improved handicap over the year RC to arrange purchase.	Mar-24	Ongoing
Jan-24	Committee	All	to populate Sunday Rota with availability on an ongoing rolling basis.	Jan-24	Ongoing
Jan-24	Communications	DL	to provide a little more detail along with costs for the next meeting. And how best to manage the interim until the new platform is established.	Jan-24	Ongoing
Jan-23	Equipment	CW	Backstop Netting – Agreed to look at this during the spring. Need a plan of what we do where.	May-24	Ongoing
Nov-23	Equipment	IB	Arrow tubs – agreed to replace broken ones and get new ones for StE arrows. To work out what's needed	Jan-24	Ongoing
Nov-23	Range	CW/TB	it was agreed to purchase 1m of 130cm Layered Foam circa £200. to arrange	Jan-24	Ongoing
Jun-23	Safeguarding	RC	Need for an accompanying Parent / Guardian to be made aware of their responsibility in supervising of an under 18 at the range. Covers also a stand in coming along to allow an U18 to shoot.	Mar-23	Ongoing
Nov-23	Safeguarding	CR	The meeting agreed to run a first aid course for all committee members. to arrange (including venue) with a budget of up to £400.	Jan-24	Ongoing
Jan-24	Safeguarding	CR	to check if Forestry addition could be added to cover Ticks and Ballistic injuries.	Jan-24	Ongoing
Jan-24	Safeguarding	TB	to look for a Code of Conduct generic template we can develop for the club.	Jan-24	Ongoing
Jan-24	Training	TB	to arrange dates for future technical sessions.	Jan-24	Ongoing
Mar-24	Risk Assesment	All	to provide comments on risk assessment in two weeks.	May-24	New
Mar-24	Safeguarding	TB	need to recheck objective and who we are asking to do the this. Maybe a suitable free online AGB course might cover our needs	May-24	New
Mar-24	Safeguarding	TB	A Code of Conduct and an Etiquette Guide had been drafted but will be updated following initial input then circulated for wider committee comment.	May-24	New

Mar-24	Safeguarding	All	to comment on revised draft documents once updated Code of Conduct and an Etiquette Guide		New
Mar-24	Range	TB	Opening Hours – 9pm proposed mid-summer – Action TB to check with SGC on what’s proposed. We also agreed that archery stops 30 minutes before SGC closure.		New
Mar-24	Training	CR	They are held in a storage box with tubes whilst GVA arrows are stored in individual tubes. Would be good to have a consistent approach.		New
Mar-24	Events	TB	Stonham Parva – Fete Saturday 31st August to confirm to village we can support.		New
Mar-24	AOB	NB/JB/ TB	Easter Fun Shoot – 31st March. 10 prizes required Action NB. Action JB Cakes. Action TB to communicate via WhatsApp.		New